STANDARD FORM NO. 64
Sanitized - Approved For Release : CIA-RDP54-00177A000200120046-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Building Maintenance and Utilities DATE: 6 March 1953

FROM : Chief, Telephone Section

SUBJECT: Monthly Report

1. Noted hereon are charges for services rendered by the Chesapeake and Potomac Telephone Company and the American Telephone and Telegraph Company.

		Jan. 1953	Jan. 1952
a.	Rental and Service Costs		
	(1) Switchboard - EX 3-6115.....	$ 23,210.	$ 19,975.
	(2) Private, unlisted lines.....	1,182.	1,059.
	(3) Teletype, Leased Lines, TWX..	1,604.	1,494.
	(4) Miscellaneous.....	1,307.	173.
	(5) Premium Overtime.....		507.
	Total..	$ 27,033.	$ 23,208.
b.	Toll Charges		
	(1) Switchboard - EX 3-6115.....	$ 4,737.	$ 4,769.
	(2) Private, unlisted lines.....	3,061.	3,904.
	(3) TWX.....	226.	100.
	Total..	$ 8,044.	$ 8,773.
c.	Outside Local Calls		
	(1) Number.....	133,549	125,667
	(2) Cost.....	$ 4,676.	$ 4,400.
d.	Rental Increase, EX 3-6115	$ 140.	$ 664.

2. Additional information pertinent to the operation of this Office is submitted hereon.

		Feb. 1953	Feb. 1952
a.	Switchboard Capacity	3,200	3,200
b.	Lines Working	3,018	2,468
c.	Lines Available	182	742
d.	Private, Unlisted Lines	124	100
e.	Requisitions Issued	99	63

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3. Listed below are estimated costs for services to be rendered.

		Mar. 1953	Mar. 1952
a.	Rental and Service Costs.....	$ 27,000.	$ 22,000.
b.	Toll Charges.....	9,000.	8,000.
c.	Private, Unlisted Lines.....	1,500.	1,200.
d.	Teletype, Leased Lines, TWX.....	2,000.	2,000.
e.	Miscellaneous.....	900.	300.
	Total...	$ 40,400.	$ 33,500.

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